

# Bioinformatics & Computational Biology (BCB)

2014 Molecular Biology Building, Iowa State University, Ames, Iowa 50011-3260

## Checklist for Applying for Transfer into the BCB Program

**Transfer application deadline for Fall admission is February 1.\***

- \_\_\_\_\_ 1. Send an email to the BCB program ([bcb@iastate.edu](mailto:bcb@iastate.edu)) requesting transfer admission. Include or attach a *Statement of Purpose* that describes your planned research and your reasons for requesting admission to the BCB program.
- \_\_\_\_\_ 2. Ask your current major professor to send an email to the BCB program stating that s/he approves of your plan to transfer into BCB.
- \_\_\_\_\_ 3. Ask your proposed BCB major professor (if different from your current major professor) to send an email to the BCB program recommending your admission to the BCB program. S/he should state that s/he is willing to serve as your major professor and willing to ensure your financial support throughout your degree program (including summers).
- \_\_\_\_\_ 4. Ask a second ISU faculty member (preferably a rotation advisor or member of your *Program of Study Committee*) to send a brief email to BCB in which s/he recommends your admission to BCB.
- \_\_\_\_\_ 5. Complete and sign the BCB *Transfer Application* form.
- \_\_\_\_\_ 6. Complete Section I of the *Request to Transfer from One Major/Program/Department to Another* form.
- \_\_\_\_\_ 7. Deliver the forms (#5 and 6 above) to the DOGE (Chair) or Program Office of your current major.

The DOGE or program assistant of your current major should:

- \_\_\_\_\_ a. Fill out Section II of the *Request to Transfer from One Major/Program/Department to Another* form;
- \_\_\_\_\_ b. Attach a copy of your application (graduate file);
- \_\_\_\_\_ c. Forward the entire package to the BCB program office, 2014 Molecular Biology Building. (Program Assistant is Kathy Wiederin, 4-5122, [bcb@iastate.edu](mailto:bcb@iastate.edu).)

\*The BCB Admissions Committee will consider transfer applications once each year, along with those of new applicants to the BCB program, for Fall admission. Application deadline is February 1. ***All application materials must be received by the application deadline.***

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## TRANSFER APPLICATION

Application deadline for Fall admission is February 1.

Name: \_\_\_\_\_  
Family First Middle

Social Security number: \_\_\_\_\_

Current major: \_\_\_\_\_ Current department: \_\_\_\_\_

Degree sought in current major:  Ph.D  M.S.

Minor (if applicable): \_\_\_\_\_

Current major professor: \_\_\_\_\_

Current source of support: \_\_\_\_\_

Have you participated in lab rotations?  Yes  No

Please list previous and current labs: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand and agree to the following:

- Students who request transfer into BCB are expected to be fully supported by funds from other sources. The BCB program does not guarantee support to students who enter the BCB program through the transfer procedure. In some cases, transfer students may be eligible to apply for RA or TA support from sources that provide support for BCB program (e.g., NSF IGERT Training Grant, Pioneer Hybrid competitive RAs, TAs provided by participating departments).
- Transfer students must complete all requirements for BCB majors described in the BCB Curriculum & Training Plan. In particular, research projects of BCB majors should be interdisciplinary (including both a biological and computational/mathematical component). Note that all BCB students are required to have co-major professors: one biologist and one mathematician/statistician/computer scientist. Transfer students currently involved in laboratory rotations should complete them.
- The POS Committee is responsible for ensuring that the student's POS fulfills the requirements of the BCB major.

Student:	_____	_____	_____
	Print or type	Signature	Date
Current major professor:	_____	_____	_____
	Print or type	Signature	Date
Proposed BCB major professor:	_____	_____	_____
	Print or type	Signature	Date

After completing form and obtaining signatures, please submit the form to BCB, 2014 Molecular Biology Building.